

The Nar Valley Federation of Church Academies
Full Meeting of Local Governing Body
6pm, Monday 22nd March 2021
Virtual, via Teams
'Working Together for the Good of All'



Diocese of Norwich
 Education and
 Academies Trust

Governors should ask the following of each report/verbal presentation:

- 1. Where is there achievement (success) or underachievement (less success)?**
- 2. To what extent?**
- 3. Why?**
- 4. What is being done about it?**
- 5. How will we know action taken has been successful?**

Further suggested questions are listed below the agenda

SPRING-2 2021 AGENDA		
Description	Lead	Paper Ref
1. Opening formalities 1.1 Opening Prayer 1.2 Receive Apologies for Absence 1.3 Consent/Non-consent to absence 1.4 Declaration of any pecuniary or other interest with regard to items on the agenda	Chair	
2. Minutes and Actions 2.1 To approve the minutes of the meeting held on 01/02/2021 (including confidential minutes) 2.2 To review actions from previous meetings 2.3 To discuss matters arising from the minutes	Chair	Minutes Actions Summary
3. Conversations/Reports from Senior/Middle Leader 3.1 Receive Safeguarding Report from Designated Safeguarding Lead	HT	
4. Headteacher's Report 4.1 Receive the Headteacher's verbal report on: 4.1.1. self-evaluation on remote learning 4.1.2. plans for all children return to school (if appropriate) 4.1.3. how children are adapting to return to school – issues, challenges, first feel for impact of the lockdown on pupil progress	HT	Verbal Remote Learning SEF
(Cont'd)		

<p>5. Reports from Committees and Designated/Link Governors</p> <p>5.1 Receive verbal reports from Chairs of LGB Committees for meetings held this half-term:</p> <p>5.1.1. Ethos & Community Committee - 9/3/2021</p> <p>5.1.2. Resources Committee – 16/3/2021</p> <p>5.1.3. Receive verbal report from Designated/Link Governors regarding any activity they have undertaken since the last meeting: (Achievement for All – BV, Safeguarding, SEND, Looked After Children, Pupil Premium, Sports Premium, Health & Safety, EAL, Website Compliance, RSHE)</p>		<p>Committee Minutes</p> <p>Safeguarding report - CW</p>
<p>6. Governor Monitoring</p> <p>6.1 Review Remote Monitoring plan and update as required with any activities undertaken by governors</p>	All	Remote Monitoring Plan
<p>7. Continuous Professional Development for Governors</p> <p>7.1 Discuss training requirements for whole LGB and individual governors, particularly for those with designated responsibilities</p>	All	
<p>8. Policies</p> <p>8.1 Adopt the following Core Trust Policies (check on website):</p> <p>8.1.1. Admissions Policy 2022-2023</p> <p>8.1.2. Financial Probity Policy</p> <p>8.1.3. Charging & Remissions</p> <p>8.1.4. Recruitment & Selection (including Safer Recruitment)</p> <p>8.1.5. Trustwide Smoke Free Policy</p> <p>8.2 Agree and approve the following Federation Policies:</p> <p>8.2.1. Face Covering Policy</p>	Chair	<p>Core Trust Policies are on Trust website</p> <p>Draft Policy document</p>
<p>9. Any Other Business</p> <p>Of sufficient urgent and importance to be discussed and to be agreed with the Chair prior to the meeting</p> <p>a) DBS Checks for NVF Governors</p> <p>b) Staff Questionnaire</p>	Chair Head	
<p>10. Closing Formalities</p> <p>10.1 Date, time, venue of next meeting</p> <p>10.2 Closing prayer/reflection</p>	Chair	
<p>Closing Reflection:</p> <p>What does it feel like to be a pupil in this school?</p>		

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Notes for Governors:

Item 3.1 – Safeguarding

- Brief summary of changes to policy /practice to take into account current circumstances.
- How leaders are (as far as is possible) assuring themselves that pupils/students are safe?
- If not covered above, what avenues there are for pupils/students to disclose including in virtual classrooms.
- If not covered above, strategies in place for the most vulnerable / at risk including CLA
- What training staff have had so that they are well placed to spot signs that a pupil/student may be at risk during lockdown.
- How leaders know pupils/students feel safe.
- Protocols for safe remote learning (staff, pupils/students and parents). Including additional steps to ensure pupils/students are safe from online bullying and being vulnerable to extremism when online.
- How many concerns have been raised in lockdown and how this compares to last term/year.
- Work with other agencies during lockdown (including counselling services that may have been part of some pupils'/students' normal academy routine).
- Pupil/student movement (leavers and starters) since 1 January 2021 and the reasons for that movement. Any common characteristics of pupils/students moving (SEND, HAP, LAP, age etc)

Item 4.1 – Headteacher's Report

- Pupils'/students' attendance, behaviour and academic achievement attainment up to December 2020. Including that of vulnerable groups .
- The academy's response to questions that this information raises
- What progress the academy was able to make in responding to these issues in lockdown, including training opportunities.
- What went well / needed to be better in the remote learning (see Remote Learning SEF).
- How leaders maintained the academy's distinctive Christian ethos during lockdown.
- Staff wellbeing.
- What progress the academy has been able to make against its SCP priorities.
- What leaders have done to recalibrate and set a new trajectory of improvement.
- Leaders' evaluation of the support and scrutiny offered by the LGB and trust officers.
- Plans for increasing student numbers / full reopening of site (if details known when meeting takes place)

For governors' consideration:

Item 6.1 Governors' Monitoring

- What areas should governors be offering further support and scrutiny on based on the information presented.